

# JOB VACANCY

## Site Superintendent

Northern Alberta – CNRL Horizon Site



Posting date: November 17, 2022

**WIR Services Limited** provides corporate services to a number of companies in the industrial construction, turnaround and maintenance markets across Western Canada.

We are actively seeking to fill a few **Site Superintendent** positions for the CNRL 2023 Spring Outage starting in January 2023 for a potential duration of 4 months. It is scheduled to be a rotation of 4 days on and 3 days off working 10-hour days for pre & post-work and moving to 24 days on and 4 days off working 12-hour days during the outage. Charter flights from Calgary or Edmonton and camp accommodations will be provided.

### ***Position Summary***

The Site Superintendent is responsible to assist in leading and developing Turnaround Strategy within a specific trade or multiple trades on a project including; planning, organizing, directing, and controlling various aspects from start to finish according to schedule, specifications and budget.

### ***Duties & Responsibilities include but not limited to:***

- Manage and provide leadership for health, safety, environment, and quality programs and policies
- Assist Turnaround Manager in the planning of assigned projects
- Planning and scheduling of work activities
- Executes plan and evaluates schedules and site personnel to ensure project objectives are met
- Provides leadership to Craft Supervision and prioritizes work accordingly
- Works with and support site safety and quality control personnel
- Supervise the activities of subcontractors and subordinate staff
- Build and maintain customer and supplier/vendor relationships
- Monitor job costing, reporting, forecasting, and productivity
- Oversee field administration: timesheets, project reports, and material purchases
- Review work/contracts for areas of risk and correct deficiencies
- Read and interpret JDE reports, such as job cost, labour, projection sheets, and PO entries
- Ensure productivity and profitability
- Provide scheduling progress and progress reports to management
- Ability to drive a vehicle for work related purposes

### ***Qualifications & Training***

- Trade Certificate (Boilermaker/Pipefitter)
- Degree or Diploma in Mechanical Engineering
- 8+ years of field experience in the Industrial Construction industry
- 3+ years' experience leading union employees in the field
- Shutdown/Turnaround experience
- Contract management
- Risk management
- Construction scheduling, planning, and execution
- Advanced site safety supervision
- Ability to read drawings and project/structural design interpretation
- Building materials and systems
- Dispute resolution and negotiation skills
- Established Shutdown/Turnaround practices, procedures, and techniques
- Applicable local and provincial labour codes
- Managing / leading union and nonunion staff
- Organization and time management
- Proficient user of: MS Office (Word, Excel, Project)
- Willing and able to work on a rotational work schedule, which includes fly-in & fly-out to site from Calgary or Edmonton
- Ability to drive a vehicle for work related purposes
- Valid class 5 drivers' license (with clean 3-year abstract)
- Pre-access A&D clearance requirement
- Required valid certificates for project; CSTS-09 or CSO, Confined Space, Fall Protection & Fit Testing (1/2 & full)



**To apply, submit a cover letter and resume outlining how you meet the qualifications stated above.**

All applications will be accepted on an equal basis.

**ALL INTERNAL APPLICANTS MUST NOTIFY THEIR SUPERVISOR OF THEIR INTEREST AND INTENT TO APPLY.**

We thank all applicants, but only those candidates selected for an interview will be contacted. Please forward your application prior to end of business day **December 7, 2022** to:

Attn: WIR Services HR  
11079 – 72 St.. SE Calgary,  
AB T2C 3G2  
Email: [wirhr@wirservices.ca](mailto:wirhr@wirservices.ca)

**No Phone Calls Please**